

RISK ASSESSMENT **Parwich Parish Council Village Maintenance day. 13th May 2018**
 Date of activity **13-May-18**
 Date of assessment **09-May-18**
 Assessor **Andrew Martin (Parish Council Clerk)**

Description of activities identified

Litter picking
 Gardening and grounds maintenance
 Clearing bonfire

Hazards and risks	How to be safer	Likelihood 1-2	Severity 1-3	Risk L x S
Manual handling risks : risks include back strains. There a number of tidying jobs which may require lifting and moving heavy items.	Volunteers manually handling heavy items should be physically capable. This is an assessment that each volunteer should make about themselves. Volunteers must 'ask for help' if necessary and work should be shared to avoid over tiredness. Gloves and other protection must be worn.	2	2	4
Road traffic : risk of road traffic accidents. Work may take place at boundaries adjacent to roads.	Participants should wear visible clothing, be aware of blind corners, not work alone and supervise any children.	1	3	3
Vehicles: Risk of people being run over, risk of contact injuries. To help clear away the debris we may use vehicles supplied by local people.	Volunteer must be competent and qualified to operate vehicles. Particular care to be exercised when reversing. If in doubt consider using a banksman. Volunteers to exercise caution around vehicles with engines running. Whether moving or not.	1	3	3
General use of domestic garden or other tools : risk of injury from the use of tools, or from others using tools	Volunteers must only use tools that they are capable of using safely. Those using power tools must wear appropriate personal protective equipment. Volunteers must take care of their own safety and that of fellow volunteers.	2	2	4
General safety of children : risk of falling, inappropriate use of tools, risk of traffic or on-site vehicle incidents. It is vital that children are involved in the clean-up activities and are engaged in community clean-up projects. Children (depending upon their age / abilities and maturities) will need varying levels of supervision. Where possible the parents of the children should be present to help supervise them. Parents of 'volunteer children' allow their children to attend the clean-up activities at their own risk. There will be no formal supervision of your children by the other volunteers. Volunteers cannot be wholly held responsible for other peoples' children.	Children <9years old must be accompanied by a responsible adult and supervised at all times. Children should not use tools or equipment unless they have been trained and/or have been given permission. All children should wear and appropriate clothing for the activities they will be performing. e.g. wellies, gloves, clothing covering their arms and legs. It is known that children may have fun safely riding on vehicles. Children must listen very carefully and follow the safety instructions of vehicle drivers. Before starting work parents or guardians should point out to children hazards and things to watch out for.	3	3	9
Litter picking: risk of injury or contamination. Most litter will be harmless. Some litter may present a risk of cuts or infection. Animal faeces may be present.	Volunteers must wear suitable gloves for collecting / handling litter. Volunteers should take extra care when handling glass or other sharp objects. Litter pickers will be provided. Any animal faeces must be handled without direct contact using gloves or bags and disposed o in a suitable plastic bag. Volunteers should wash their hands after handling litter.	2	2	4
Weather: risk of increased hazard of all types. Extremes of heat, cold or rain can cause tiredness leading to increased risk of accidents.	Volunteers should wear appropriate clothing. Depending on the expected weather volunteers should consider bringing hot or cold drinks. Where extreme weather poses a hazard activities may be cancelled or shortened.	2	1	2