

Mowing contract between < insert name > and Parwich Parish Council

Contract award date: < insert date >

This contract details the requirements for mowing, grass cutting, strimming, weed killing, and general maintenance throughout the designated areas in Parwich during 2012-23

1. Contract period: 1 April 2021 to 31 October 2023

2. Areas covered. See attached map.

3. Frequency.

- All mowing .** Once per week with no less than five days between cuts.
- Strimming.** Once every two weeks with no less than 10 days between cuts.
- Weed killing.** First application within one month of growth being visible. Up to two more applications within one month of growth returning.
- General tidying and maintenance.** As agreed with the Clerk.

4. Special requirements

- Strimming of the boundary of all mown areas is to take place on the same day as they are mown.
- All cuttings to be collected and disposed of on Parsons Croft.

5. Charges

Mowing and strimming. < £ ###, # per year >

Collection. *included*

Weed killing. *included*

General maintenance. < £ ## per hour >

6. Payment

- Seven equal monthly invoices will be generated on the last Friday of each month beginning in April and ending in October.

- The value of invoices may be altered by agreement to reflect any additional tasks undertaken.
- Throughout the contract period payment any outstanding invoices will be paid immediately after each Parish Council meeting. Meetings will be on the third Wednesday of each month unless otherwise advised. There is no meeting in August.

7. Recording

- It will be the responsibility of the contractor to keep a record of the work undertaken.
- Each invoice should be accompanied by the records of the work undertaken during the month it covers.

8. General

- The contractor will operate in accordance with the Health and Safety Policy of the Parish Council published on its website. In particular, proper precautions will be taken by the contractor to protect themselves, their employees and members of the public from risk of harm. Suitable and appropriate personal protective clothing and equipment will be used at all times when carrying out duties as part of this contract, including for the use of weed killer.
- The contractor will carry out mowing and strimming through lawful use of their own equipment.
- Weed killing will take place following guidelines for the use of weed killer PA6 and a copy of certification awarded will be submitted to the Clerk to the Parish Council and produced on request, throughout the contract period.
- A copy of public liability insurance certification in the sum of £5,000,000 will be submitted to the Clerk to the Parish Council and produced on request, throughout the contract period.
- Every effort will be made not to cause any damage whilst fulfilling this contract. Any damage will be reported to the Clerk to the Parish Council immediately.
- The contract provides no agreement to cover against personal accident, permanent disablement or death arising from duties carried out to meet this contract.
- This contract provides no agreement to contribute to a pension for the appointed contractor or their employees.
- Details of this contract and the record of work completed may be published on the Parish Council website to assist residents in understanding when and where work has been, or will be, carried out.
- If at any time it should not be possible to complete work as intended due to issues with equipment, weather or other impediments the Clerk is to be informed.

9. Termination

This contract may be terminated by the giving of one month's notice in writing by either side.

Signed: _____ Date: _____

< insert name >

Signed: _____ Date: _____

Mr Andrew Martin (Parwich Parish Clerk)

DRAFT