

A meeting of Parwich Parish Council was held on Wednesday, 21st June 2023 in Parwich Memorial Hall at 7:30pm.

Present: Chair, M Compton, I Manning, S Chambers, M Edge, Clerk A Martin.

6-21-1 Apologies/Councillors' attendance register.

J Turnbull due to travel at short notice..

Resolved: To accept the Councillor's apologies.

Councillors present duly signed the attendance register.

6-21-2 Declaration of personal/pecuniary interests of Councillors.

None.

6-21-3 Councillor co-option.

L Coyne had asked to be co-opted back on to the Council as she had been unable to accept office at the previous meeting. co-opted. No other candidates had come forward.

Resolved: Co-opt L Coyne as a Councillor.

An acceptance of Office form was duly completed by the newly L Coyne and witnessed by the Clerk. L Coyne joined the meeting as a Councillor and signed the attendance register.

Before co-opting a Councillor to fill the remaining vacancy the council must now give formal notice to allow residents to request a by election.

Resolved: To give formal notice of a casual vacancy to be filled by co-option allowing 14 week days for residents to request a by-election.

6-21-4 Minutes of the previous meeting.

The draft minutes of the meeting of 17th May had been forwarded to members in advance of the meeting and displayed on the Parish Council's website.

Resolved: To accept the draft minutes as a true record of proceedings.

6-21-5 Public speaking.

None.

6-21-6 Items from public speaking.

None.

6-21-7 Review and Adoption of Standing Orders and Financial Regulations.

The Communications policy had been reviewed by the Chair. It was noted that no specific mention is made of the use of social media.

Resolved. Councillors will review the policy with social media in mind and make suggestions for additions, or alterations, at the next meeting. The policies of other Councils may be considered for guidance.

6-21-8 Clerk's report.

Completed

1. Clerk's estimate of time 6.0 hours per week.
2. Insurance renewed.
3. Updated Councillor list on website.
4. Annual return actions.
 - 4.1. Governance and Accounting Statements completed and published on website.
 - 4.2. Supporting information required for transparency published on website.
 - 4.3. Certificate of Exemption from Limited Assurance Review completed and sent to external Auditor (Receipt confirmed).
 - 4.4. Notice of Provision for the Exercise of Public Rights posted on website and noticeboard.
5. Updated insurance values on asset list.
6. Updated website calendar with dates for next 12 months.
7. Order placed, and dates agreed, for cleaning and relining of tennis courts.
 - 7.1. 29th June and 6th July.
 - 7.2. School advised of dates.
8. Cricket Match
 - 8.1. Noted concern about dog fouling.
 - 8.2. Otherwise, all went well.
 - 8.3. Suggestion that Ashbourne 3rd team would like to use pitch – but no formal approach received.
9. Parish Annual Meeting. Published submitted reports on website.
10. Toilets.
 - 10.1. Cleaning taking place, no problems.
 - 10.2. Noted request for replacement toilets seats.
 - 10.3. New doors and windows. Installed 15th June.

Resolved. To purchase and distribute two more keys.

11. Case submitted to Highways Agency (DCC) re inaccessibility.
 - 11.1. FP 23. From Bradbourne where it enters Parwich at Dales Yard Corner. Requested 14/9/22.
 - 11.2. Queried that the case has been closed the Highways Authority despite no work appearing to have taken place.
 - 11.3. Subsequently confirmed that they have been in contact with the owner of Dales Yard and access and a diversion order will be requested to restore access.
12. Miscellaneous works for mowing contractor.
 - 12.1. Repair to stone kerb between brook and path by Japonica.
 - 12.2. Regrowth of Ivy on Nethergreen walls to be treated in the summer.
 - 12.3. Weed killing around tennis courts.

Ongoing

13. Replacement of damaged goals. Yet to be set up.
14. Housing. Progressed. Waiting response.
15. Pavilion roof. Progressed. Expected late July to early August.
16. Electricity contract. Due for renewal 11th October.

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Waiting response or action

17. From County Councillor and Highways requesting update on
 - 17.1. 20 mph speed limit policy.
 - 17.2. Playground signpost.
18. Farm Business Tenancy. Parwich Moor North. Waiting draft agreement. To be submitted to Tenants Agent. Advised no urgency or action required by Council.

6-21-9 Items of account.

On-line payments approved by Clerk since last meeting.

Payee	Item	Amount
Contractor	Mowing. May.	£850.00
ROSPA PlaySafety	Playground inspection.	£90.00
Contractor	Toilet cleaning and sundry expenses	£87.85

On-line payments due.

Payee	Item	Amount
Clerk	Q1 Salary (April, May, June).	£907.14
Parwich Memorial Hall	May hire.	£15.00
Contractor	Mowing. June. (Waiting invoice)	£850.00
Contractor	New doors and windows.	£6244.80

Resolved: These invoices are approved for payment.

Direct debits

1. Information Commissioners' Office. £35.
2. Water and Gas

Balance at 15 June 23. 30,261.13.

6-21-10 Planning applications.

NEW

1. Springfields bungalow. (Dales Yard)
 - 1.1. Proposed steel portal frame building with composite cladding to the roof and walls, and removal of existing store and garage no longer fit for purpose.
 - 1.2. Route of FP 23 through existing building commented on by Derbyshire Dales Ramblers Association.

Resolved: To respond to the consultation supporting the application on the grounds that it is to the benefit of the economy of the parish. Also, to note, in relation to the comments by Derbyshire Dales Ramblers Association that DCC (Highways) have advised that a Diversion Order is to be prepared to address the obstruction to the Public Right of Way FP23. The Parish Council supports the restoration of this access to the village.

UPDATED

2. Low Moor Farm
 - 2.1. Agricultural Building. (SUPPORTED)
3. Court House
 - 3.1. Utility room window changed to door. (APPROVED)

NO CHANGE

4. The Orchards
 - 4.1. Dwelling extension. Supported.

GENERAL DEVELOPMENT ORDERS (no consultation)

1. Sitterlow farm. Brabourne road.
 - 1.1. Livestock Housing.

CONSERVATION AREA TREE WORK (no consultation)

None

6-21-11 Funding / donations.

Information in relation to the Tarmac Landfill Communities Fund and Derbyshire Dales Local Projects Fund had been circulated in advance of the meeting.

Timetables and conditions for the Tarmac Landfill communities Fund were reviewed.

Resolved: An application to this fund should be used to support improvements to the playground.

Resolved: The Derbyshire Dales Local Projects Fund will not be approached at this time.

6-21-12 Playground.

RoSPA PlaySafety inspection has taken place.

The report has been received and circulated.

1. It contained the usual large number of low-risk findings and recommendations.
2. The following medium risks were identified.
 - 2.1. 2 off. Surfacing around the climbing frame.
 - 2.2. 1 off. Junior swing chain wear.
 - 2.3. 4 off. Roundabout - various.
 - 2.4. 1 off. Toddler swing seat wear.
 - 2.5. 1 off. Slide surfacing.
3. No high-risk items identified.

Resolved: Before the next meeting I Manning, M Edge and M Compton will research options for improvement works and gather information for an application to the Tarmac Landfill Communities Fund. Which may include, but not be limited to ...

1. Replacement of the large slide.
2. Replacement of the roundabout.
3. Replacement of the spring rider.
4. Replacement of seats and chains on the toddler swing.
5. Repair, or replacement, of damaged surfacing around new and existing equipment.

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In order to approve an application at the next meeting it is likely to be necessary to have established if ...

1. The work would be carried out by a single, or multiple contractors.
2. Three quotes for comparable works by different contractors.

Note that the three quotes need not be for identical specifications. Nor is the Council required to automatically accept the lowest quotation. Supplier selection would be based on the Council's assessment of best overall value.

Maintenance tasks required by the safety report but not covered by the above will be addressed separately.

6-21-13 Pump Hill

1. It has not been possible to arrange for a second day of bramble clearing.
2. Overgrowth on some paths has been cut back by the Clerk.
3. Access gates opposite the Hall have been refurbished by a resident.
4. L Coyne advised that guidance was being sought regarding the most appropriate installation of bird boxes.

6-21-14 Sheepwash.

The Sheepwash has been cleared by volunteers.

Resolved: To record the Council's thanks to the volunteers who carried out this work.

A resident's concern over slurry left behind the Pavilion have been addressed.

The Clerk advised that preparation of a risk assessment in advance need not have affected the manner in which the work was carried out and could have provided protection for both volunteers and the Council in the event of an accident.

The advantages, and disadvantages, of different ways of fulfilling the Council's Duty of Care towards the public in relation to similar activities were discussed at length.

Resolved: To address the above the Clerk will draft a possible policy, options and explanatory notes for discussion at the next meeting.

6-21-15 Footpath maintenance.

The Public Rights of way minor maintenance scheme is available again.

Resolved: To request that the mowing contractor carries out similar clearance work to previous years to the paths on Gibbons Bank.

Noted that an attempt will be made to reclaim the cost of any minor stoning up to the path past Japonica by the brook using the same scheme.

6-21-16 Caravans (2024).

Use of Parsons Croft from the 7th to 9th of June requested by Derbyshire Caravan and Camping Club.

Resolved: Agreed.

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6-21-17 Correspondence and communication.

Items not covered elsewhere

1. DCC. Community news.
2. DCC. Mobile library routes.
3. DCC. Parish & Town Council Liaison Forum.
4. DALC. DALC day. 27th June.
5. DALC. Newsletter. X 2
6. DALC. Training. X 2
7. DALC. Good Councillors Guide to Employment.
8. DDDC. Annual Electoral Registration Canvass.
9. Rural Services Network. Bulletin. x6.
10. Rural Services Network. Funding Digest.
11. Rural Action Derbyshire. Newsletter May 2023.
12. Nigel Walker. Added PPC link on his website.
13. PDNPA. Closure proposals paused for National Park visitor centres.
14. PDNPA. Save the date! 7th Oct Parishes Day.
15. PDNPA. Spring Parishes Bulletin.
16. PDNPA. Appointment of Parish Members.
17. PDNPA. New National Park Management Plan.
18. PDNPA. Update on the PDNPA Planning Service.
19. PDNPA. Parish Member Election Results.
20. PDNPA. Farmers in programme to support nature and sustainable farming.
21. ECG event - Hartington Village Hall.
22. Hartington Surgery. 24hr monitor report.
23. Police and Crime Commissioner Newsletter Issue 3.
24. Gallagher Insurance. Community Matters.
25. University of Sheffield. Electric vehicle charging infrastructure.
26. Pitch Improvement Workshop.

6-21-18 Items for the next agenda.

Village maintenance day. The following suggestions were noted but are not meant to be exhaustive.

1. Litter picking as in previous years.
2. Kerb tidying as in previous years.
3. Clearance of paths on Pump Hill.
4. Painting of the mower shed doors.
5. Replacement of toilet seats.
6. Painting the toilet floor.
7. Attaching the new noticeboard key with a hook and chain.

6-21-19 Date of next meeting.

To be held on Wednesday 19th July at 7:30 pm in the Memorial Hall.

The meeting was closed at 21:30 pm.

A Martin
Clerk to Parwich Parish Council
22nd June 2023