

## Parwich Parish Council

A meeting of Parwich Parish Council was held on Wednesday, 17<sup>th</sup> January 2024 in Parwich Memorial Hall at 7:30pm.

**Present:** Chair, M Compton, I Manning, J Turnbull, L Coyne, Clerk A Martin.

### **01-17-1 Apologies/Councillors' attendance register.**

Apologies: S Chambers, Derbyshire Dales District Councillor Nigel Edwards Walker.

**Resolved:** To accept the apologies received from S Chambers.

Councillors present duly signed the attendance register.

### **01-17-2 Declaration of personal/pecuniary interests of Councillors.**

None.

### **01-17-3 Minutes of the previous meeting.**

The draft minutes of the meeting of 15<sup>th</sup> November had been forwarded to members in advance of the meeting and displayed on the Parish Council's website.

**Resolved:** To accept the draft minutes as a true record of proceedings.

### **01-17-4 Public speaking.**

None

### **01-17-5 Items from public speaking.**

None.

*The duplicated agenda item, "Bank Mandates" was dealt with later in the meeting.*

### **01-17-6 Clerk's report.**

Completed

1. Clerk's estimate of time spent. 5.0 hours per week over the past nine weeks.
2. New dog fouling signs with QR code installed at entrances to Parson's Croft.
3. Updated Financial Regulations and Finance risk assessment in line with text agreed at previous meeting.
4. Grit bin on Creamery Lane leading to Gibbons Bank refilled from supply in mower shed.
5. Replied to resident regarding controlling flood waters in the village.
6. Affordable Housing. Derbyshire Dales District Council is in discussion with two of three owners of potential sites. The Parish Council is not involved in these discussions.
7. Methodist Chapel.
  - 7.1. Attempts to contact the owner as requested at the last meeting have been unsuccessful. Tracked postage sent to the last known address was returned as "not known at this address".
  - 7.2. Land Registry records searched again to see if an updated address had been provided – it had not.
  - 7.3. PDNPA asked if they had additional powers to trace owners - they said

*These minutes are a draft until approved at the following meeting.*

## Parwich Parish Council

they did not.

- 7.4. Parwich Electoral Roll searched but the registered owner does not appear on it.
- 7.5. Emailed correspondent who had contacted the former Chair for information about the Chapel to ask if they had found out anything from anyone else. No reply.
8. Website
  - 8.1. We have been advised that Cuttlefish, who host the service provided by 2Commune, are no longer going to be working with them.
  - 8.2. Advice from DALC and offers from alternative providers are being received.
9. The Clerk will be out of the office from the 19th of January to the 4th of February. The Chair will be available as an emergency contact.
10. The next tree survey is due. A brief inspection was made during the recent high winds but no particular problems were observed.

### Ongoing

11. Bird spikes to be fitted on toddler swing.
12. Miscellaneous works for mowing contractor.
  - 12.1. Repair to stone kerb between brook and path by Japonica. Promised again but needs to be checked.
  - 12.2. Regrowth of Ivy on Nethergreen walls to be treated. Promised again but needs to be checked.
  - 12.3. Clearance of paths on Gibbons Bank. Invoice to be requested if this has been done. Need to submit invoice by end of March to claim under minor maintenance scheme.
13. Case submitted to Highways Agency (DCC) re Public Right of Way inaccessibility.
  - 13.1. FP 23. From Bradbourne where it enters Parwich at Dales Yard Corner. Requested 14/9/22).
  - 13.2. PDNPA included a requirement to reroute the path in Planning Permission for the site.
  - 13.3. Noted that an opening in the wall and signage to allow access to the RoW from the road have now been provided.

### Waiting response or action

14. Pavilion roof.
  - 14.1. Still not started.
  - 14.2. Offer of donation confirmed.
  - 14.3. Fortunately seems to have survived so far!
15. Sale of small part of Parsons Croft.
  - 15.1. Waiting written confirmation of Oddfellows decision.
16. Requested cost of insuring Pikehall defibrillator. Waiting reply.
17. Waiting advice re finance from Tennis club re-funding of court cleaning.
18. From County Councillor and Highways requesting update on
  - 18.1. 20 mph speed limit policy.
  - 18.2. Playground signpost.

## Parwich Parish Council

### 01-17-7 Items of account.

#### On-line payments approved by Clerk since last meeting.

Payee	Item	Amount
Clerk	Floodlights. Authorised in minutes ref. 11-15-12	£911.76 (inc. VAT)
Carnival committee	Fireworks. Authorised in minutes ref. 11-15-13	£297.49

#### On-line payments due.

Payee	Item	Amount
Memorial Hall	November hire	£25.00
Contractor	Toilet cleaning (final invoice requested again)	
Clerk	Salary Q3 (Oct/Nov/Dec) at new rate = £965.14 plus back pay for annual award = £156.00	£1141.14
Clerk expenses	Tracked postage	£2.25
Clerk expenses	Land Registry search	£3.00
Tarmac	DET Third party project contribution	£2413.02

**Resolved:** These invoices are approved for payment.

The payment to Tarmac will be made in the week commencing 5<sup>th</sup> February subject to satisfactory assurances about the timing of the subsequent grant payment (see "Playground Equipment" later).

#### Notes:

1. Claim for £1,501 allowable mowing expenditure received.
2. Balance at 17 January 2023. £17,702

### 01-17-8 Bank mandates.

The approval process to add the Chair and the Clerk to the Bank Mandate is still on going.

**Resolved:** To make the following changes once the mandate is approved.

1. To remove former Councillors from the mandate.
2. To add S Chambers to the mandate.
3. To grant access to viewing the Council's on-line account to Council members named on the mandate.

**Resolved:** To advance to item 11 on the agenda.

### 01-17-9 Floodlights.

The new flood lights purchased by the Council have been successfully installed at the tennis courts. It had been understood that the installation was to be provided free of charge. However, an invoice has been received, and paid, by the organisers of the installation. They are now believed to be seeking contributions to this expense from various sources. Should the Council receive such a request it will consider it.

### 01-17-10 Pump Hill. Boundary wall.

Concerns about the condition of the wall around Pump Hill were discussed. Efforts to establish likely costs, and sources of funding, for various remedies are ongoing.

**Resolved:** A risk assessment for the wall will be prepared for approval at the next meeting reflecting the following.

1. A very low probability that the wall would unexpectedly fall on someone or something and cause significant harm or damage.
2. Any temporary obstruction would be on the left-hand side for oncoming traffic with largely good visibility apart from the corner in front of the Hall.
3. Any local collapse is unlikely to go unnoticed for long. So it could be quickly cleared to the side of the road and/or marked as a hazard with traffic cones.
4. At least a localised repair would probably then be necessary in order to prevent any more of the wall falling.

**Resolved:** To advance to item 14 on the agenda.

### 01-17-11 Playground equipment.

A draft funding agreement had been received from the Derbyshire Environmental Trust. (DET). This included a request to make a Third-Party Contribution to Tarmac Trading Ltd before final copies of the agreement can be prepared for signature.

**Resolved:** To request clarification from DET regarding the mechanism for triggering the grant payment so as to ensure that it is available to pay the supplier's invoice by the due date.

**Resolved:** For the Clerk to sign the agreement for the grant funding, at his discretion, when received.

A public tender has been published for supply and installation of the new playground equipment. This was a requirement of the grant application submitted to (DET) for Tarmac Landfill Communities funding.

Four up to date quotations have been received. A summary had been circulated in advance of the meeting. The submissions were reviewed for both cost and quality to determine which offered the best value for money.

**Resolved:** A provisional selection was made and will be communicated once approved by the Derbyshire Environmental Trust.

**Resolved:** For the Clerk place the order for the new equipment, at his discretion, once the availability of the grant has been confirmed.

### **01-17-12 Farm Business Tenancy. Parwich Moor North.**

A draft agreement had been circulated in advance of the meeting.

**Resolved:** That the draft should be sent by Bagshaws (the Council's agent) to the agent of the Tenant for review.

Once both parties accept the text, originals will be prepared for signature, first by the Tenant, then by the Council.

**Resolved:** For the Clerk to sign the agreement on behalf of the Council, at his discretion, when received.

It is the responsibility of the tenant to register the tenancy with HM Land Registry.

### **01-17-13 Pond and brook maintenance.**

A contractor who may be able to offer the maintenance of brooks and ponds has approached the Council.

**Resolved:** The Clerk to contact the contractor and attempt to arrange an on-site visit with a view to obtaining a quotation for

1. Clearance of the pond at Nethergreen and the Sheepwash
2. Watercourses passing through the Village Greens managed by the Council.

### **01-17-14 Budget.**

A revised draft budget for 2024-25 had been circulated in advance of the meeting.

Potential planned works, levels of reserves, financial risks and sources of income were discussed.

**Resolved:** The Clerk will request of a precept of £10,711 for the coming year. This is an increase of 7%.

The reflects the Council's agreed balance between the financial burden placed on residents and its ability to afford to carry out work in the village and hold reserves for unforeseen costs.

**Resolved:** To return to item 10 on the agenda and continue with agenda items in sequence.

### **01-17-15 New mowing contract.**

Successful, and unsuccessful, contractors have been advised. A draft contract has been prepared.

The Council has received comments from residents both for, and against, strimming the triangle on Creamery Lane.

**Resolved.** Not to include regular strimming of the Creamery triangle in the mowing contract.

**Resolved.** To continue to keep under review residents' suggestions about the triangle and retain the option to use the hourly rate in the mowing contract to undertake future work if wished.

### **01-17-16 Pump Hill. Garden.**

Installation of owl and bat boxes is still planned.

Contact has yet to be made with Community Engagement Co-ordinator of the Derbyshire Immediate Justice Scheme regarding carrying out work in the garden.

**Resolved:** To place the option of rewilding the site on the next agenda.

### **01-17-17 Planning applications.**

#### **New**

1. Old Barn. Smithy Lane.

1.1. Conversion from barn opposite Townhead to a holiday let.

**Resolved:** By a majority of three to one to support this application on the grounds that it secures the future of an historic building and improves the village's housing stock.

2. Pits Lane (and main highway)

2.1. Access road only for potential agricultural dwelling.

**Resolved:** To consider at a future meeting once the consultation details are made available.

#### **Updated**

3. Littlewood. APPROVED.

3.1. Single storey side extension and internal alterations.

### **01-17-18 Use of Parson's Croft.**

The Cricket Club had requested six firm and one tentative date for matches on Parson's Croft this year. None of these appear to conflict with any other activity.

**Resolved:** To agree to the use of Parson's Croft for cricket matches on these dates This is subject to third party insurance being obtained and the risk management measures required by it being implemented.

### **01-17-19 Mower shed.**

The Carnival Committee have requested the use of the mower shed for storing Christmas Tree decorations.

**Resolved:** This is agreed subject to no complaints being received from other users.

### **01-17-20 Openreach Broadband upgrade.**

A resident had asked if the Council would be prepared to promote a scheme to 'pledge upgrade vouchers' which can generate funds which would be invested in provision of Ultrafast Full fibre Broadband. The 'pledge' would commit the resident to pay for this service if it were installed.

**Resolved:** Not to promote an offer from a specific provider.

### **01-17-21 Biodiversity Duty.**

The Council is required to prepare objectives and strategies for meeting its Biodiversity duty. A model policy had been circulated in advance of the meeting.

**Resolved:** For Councillors to review the model policy and select, or modify, elements relevant to the village at the next meeting.

### **01-17-22 Disciplinary Procedure.**

The model policy on which this is based has been updated following a recent tribunal case to require 'fact finding' to be carried out by at least two councillors, rather than just one.

**Resolved:** To incorporate this change in the Council's procedure.

### **01-17-23 Correspondence and communication.**

1. DCC. Community news. X 3
2. DCC. Library routes.
3. DDDC. Waste collection.
4. DALC. Newsletter. x 2
5. DALC. Forum invites.
6. DALC. Waiving tax for Special Constables.
7. DALC. Police Liaison Forum.
8. Rural Services Network. Bulletin. x6.
9. Rural Services Network. Funding Digest. x 3
10. Rural Action Derbyshire. New affiliation scheme. X 3
11. PDNPA. Accessible Castleton.
12. PDNPA. Fundraiser gives Christmas gift to vital access projects.
13. PDNPA. Support scheme for farmers to benefit climate, nature, people and place.
14. PDNPA. County-wide historic landscape award.
15. PDNPA. Peak District National Park pioneers using ArtificialIntelligence.
16. PDNPA. Confirms removal of unauthorised works at Cressbrook Dale.
17. PDNPA. Historic water tank structure is restored.
18. PDNPA. Recent discoveries to be revealed at the annual Archaeology Day.
19. PDNPA. Lottery funding to champion national parks.
20. Snowball Community App.
21. Derbyshire Police Commissioner. Waiving tax for Special Constables.
22. Derbyshire Police Commissioner. Budget consultation.
23. Derbyshire Fire and Rescue. Budget consultation.
24. Hedgehogsareus. Hedgehog Awareness.
25. Gallagher. Virtual conference. X 2
26. Gallagher. Community Matters
27. Clear Councils. Winter risks.
28. DHSC - £1m Community Defibrillator Scheme
29. Streetscape. New Play Area Brochure & Funding Available

**Parwich Parish Council**

**01-17-24 Items for the next agenda.**

1. Website provider.
2. Flooding.
3. Biodiversity duty.
4. Pump Hill rewilding.

**01-17-25 Date of next meeting.**

To be held on Wednesday 21<sup>st</sup> February 2024 at 7:30 pm in the Memorial Hall.

The meeting was closed at 9:45 pm.

A Martin  
Clerk to Parwich Parish Council  
18 January 2024