

A meeting of Parwich Parish Council was held on Wednesday, 31st July 2024 in Parwich Memorial Hall at 7:30pm.

Present: Chair, M Compton, I Manning, J Turnbull, S Chambers, Clerk A Martin.

One member of the public.

07-31-1 Apologies/Councillors' attendance register.

Apologies: L Coyne.

Resolved: To accept the apologies received from L Coyne.

Councillors present duly signed the attendance register.

07-31-2 Declaration of personal/pecuniary interests of Councillors.

None.

07-31-3 Minutes of the previous meeting.

The draft minutes of the meeting of 19th June had been forwarded to members in advance of the meeting and displayed on the Parish Council's website.

Resolved: To accept the draft minutes as a true record of proceedings.

07-31-4 Public speaking.

One member of the public spoke confirming the discussions held with the Clerk about possible works to improve drainage at the south east corner of Parson's Croft.

07-31-5 Items from public speaking.

Resolved: To suspend Standing Orders to allow further discussion with the resident present about improving the drainage on Parson's Croft.

Resolved: After a number of questions were asked, and options considered, Standing Orders were restored.

07-31-6 Flood concerns.

Resolved. That the Clerk should write to the resident concerned confirming the following proposal for improving a piece of currently inaccessible and unusable land.

1. To permit improvements to drainage by clearing vegetation and making suitable ground works in an area of approximately 500 square meters in the south east corner of Parson's's Croft.
2. On completion to permit the erection of a fence with a gate for public access to enclose the improved area.

Subject to the resident agreeing that

1. Work will not begin before the 10th of August.
2. They accept responsibility for public safety while any work is taking place. To include, but not be limited to, fencing the area to prevent public access and erecting suitable signage.
3. They will provide evidence of public liability insurance for carrying out the work. And will comply with the risk management expectations of the insurer.
4. They will indemnify the Parish Council regarding any issue which may arise from work being carried out on this land.

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5. That while the ground may be levelled its overall height will not be increased.
6. That on completion they will grass over and maintain the area affected at their own expense to give an appearance similar to the rest of Parson's Croft.
7. Not to build on or otherwise change the use of the land other than as agreed here.
8. The land at all times remains the property of the Parish Council.
9. They would remove any fence in the future if requested to do so.

Resolved. That the Council is satisfied that it has sufficient advice to make the above decision and that the minutes of the meeting should serve as notice to anyone affected.

A flyer has been prepared summarising how residents can raise issues with various authorities who are responsible for them. This has been posted on noticeboards.

Resolved. 200 copies to be printed for distribution.

07-31-7 Review and Adoption of Standing Orders and Financial Regulations.

New model Financial Regulations have recently been provided by the National Association of Local Councils. A revision to the Councils' Financial regulations based on the new standard had been drafted by the Clerk and circulated in advance of the meeting for Councillors to review.

Resolved. That as no further amendments have been proposed, the draft circulated should be adopted.

Resolved. To bring forward item 12 on the Agenda, Bank Account.

07-31-8 Bank Account.

An application to open an account with Lloyds Bank that will provide dual on-line authorisation of payments has been started.

Resolved. That Councillors M Compton and S Chambers, and the Clerk A Martin should be on the mandate of the new account.

07-31-9 Review of Policies and Procedures.

The following policies were under review.

1. Freedom of Information Policy. (S Chambers). Ongoing.
2. A revised draft of the Complaints Procedure prepared by I Manning and the Clerk had been circulated before the meeting.

Resolved. To approve and publish this draft.

3. A revised draft of the Public Speaking Policy prepared by M Compton had been circulated before the meeting.

Resolved. To approve and publish this draft.

4. Parson's Croft Car Park Policy. (L Coyne). Ongoing.
5. Nethergreen Car Park Policy. (L Coyne). Ongoing.

07-31-10 Clerk's report.

Completed

1. Clerk's estimate of time 6.8 hours per week over six weeks.
2. Annual return.
 - 2.1. AGAR submission in hand with PKF. Nothing to report.
 - 2.2. Notice of Public Rights (inspection of accounting records). Inspection window ended with no requests.
 - 2.3. Items of expenditure over £100 for 2023-24 published in accordance with transparency requirements for smaller councils.
3. Pavilion repairs.
 - 3.1. All repairs complete, invoices paid and matching donation claimed and banked.
 - 3.2. Updated signs regarding asbestos and use of the pavilion have been posted
4. Parson's Croft gate. Hinges adjusted to ease opening.
5. Toilets
 - 5.1. Opened for all village events.
 - 5.2. Allowed use by Fencing Club for occasional future use.
 - 5.3. Small leak in gents resolved.
 - 5.4. Users advised of cleaner's holiday.
6. General election. Updated MP contact details on website.
7. Website and e-mail.
 - 7.1. The e-mail address for the Clerk has been updated from .org.uk to .gov.uk. Details have been publicised on the blog.
 - 7.2. A problem with Blog team's e-mail filter blocking this address has been resolved.
 - 7.3. A review of website content will take place over the summer. Comments welcome.
8. Suspected ash dieback on Pump Hill. Resident advised of PDNPA advice against any felling or pruning unless there is a significant safety concern.
9. Cricket match on 7th September moved to 21st.
10. Hartington School did not follow up request to use Parson's Croft for a sports day.
11. Advised resident that the handrail on the path from Pump Hill to Kiln Lane is not the responsibility of the Parish Council as it is on private land and is not a Public Right of Way.

Ongoing

12. Attempts are being made to contact the contractor who installed the tennis court floodlights to see if they can be adjusted to address the concerns of a nearby resident.
13. Housing. The Derbyshire Dales Rural Housing enabler has advised that discussions remain ongoing with landowners regarding a suitable site.
14. Advice requested from DCC (Highways) regarding cultivation of verges. Waiting response.
15. Advice requested from DCC (Flood Authority) regarding alterations to the Jubilee Pond weir. Waiting response.
16. Waiting advice re finance from Tennis club re-funding of court cleaning.

07-31-11 Items of account.

On-line payments approved by Clerk since last meeting.

Payee	Item	Amount
Bio Crown Chemicals	Asbestos sealer.	£300.00

On-line payments due.

Payee	Item	Amount
Clerk	Q1 salary (Apr/May/Jun)	£704.34
Clerk	Toilet supplies	£6.38
HMRC	PAYE	£280.80
Lester Lowe Ltd	Board for asbestos sealing	£50.40
Memorial Hall	June hire.	£25.00
PMK Services	Mowing – June. (including £70 for cut of Triangle and £70 for strimming of Pump Hill paths).	£1,060.00

Resolved: These invoices are approved for payment.

1. Notts Campers fees received. £1,840.00.
2. Donation of £4,527.80 received for pavilion repairs.
3. Claim submitted to recover VAT of £4,848.52 paid in first quarter.
4. Balance at 31st July £21,814.79

07-31-12 Bank reconciliation.

The ledger for the first quarter of the year and a bank statement had been circulated in advance of the meeting.

Resolved: That the Chair should sign the statement confirming that it matched the ledger.

07-31-13 Planning applications.

New

NONE

Updated

NONE

No change

1. Demolition of existing building and erection of rural worker’s dwelling.
 - 1.1. White Park Barn Alsop Road.
 - 1.2. SUPPORTED by Council.
2. Greenfields Farm Pits Lane (and main highway)
 - 2.1. Application describing access only for agricultural worker’s dwelling. (Other matters reserved for a later application).
 - 2.2. SUPPORTED by Parish Council.

07-31-14 Pump Hill. Boundary wall.

The Clerk had met with the owner of the Hall who has offered to make all arrangements for the rebuilding of the wall as required from a point left of the opening opposite the Hall to a suitable point opposite Green Gates.

Resolved: The Clerk to write to the owner of the Hall confirming the Council's agreement to, and thanks for, this offer.

07-31-15 Creamery Lane triangle – complaints.

No further correspondence has been received.

07-31-16 Risk Management Scheme.

A revised and updated risk register had been circulated in advance of the meeting. This is evidence of the Governance Statement which the Council must make annually, and which states:

"We carried out an assessment of the risks facing this authority and took appropriate steps to manage those risks"

Resolved: To amend the control measures for the safety of the playground to include the reporting of hazards by residents.

Resolved: That this list of risks and control measures is sufficient and should be published on the Council's website.

07-31-17 Maintenance of Nethergreen carpark.

As no advice had been received regarding possible solutions this item was not discussed further. It was noted that when, and if, work takes place, some repairs to the Parson's Croft carpark might also be undertaken.

07-31-18 Playground inspection.

The annual playground inspection has been completed and the report circulated.

Minor items relating to the new equipment have been referred to the manufacturer, who has confirmed that any risk is too low to justify any action being taken.

A small number of other low risk items identified were reviewed.

Resolved: That these should remain under review, but that at the present time the level of risk is too low to justify further action.

It was noted that the over time the timber climbing frame will show some progressive deterioration which may require additional maintenance.

07-31-19 Public rights of way minor maintenance agreement.

A map of PROW around the village had been circulated in advance of the meeting to identify any that can be cleared using this scheme.

Resolved: Councillors identified several stretches of paths and the Clerk will arrange for the mowing contractor to clear them.

07-31-20 Camping on Parson's Croft.

In terms of visitor numbers and funds raised this has been the most successful year for camping on Parson's Croft.

A meeting between the Notts Campers, Carnival Committee and the Clerk to consider improvements in future years is proposed for October. Among other issues, overflow camping and access for residents' dogs are expected to be discussed.

Resolved: The Council's position regarding residents keeping dogs on leads on the campsite is that enforcing this would require a Public Space Protection Order. This is unlikely to be granted as it would be seen as disproportionate to any risk. The Council is not prepared to consider requiring residents to keep dogs on leads but may advise that the site Stewards could request this but cannot enforce it.

Any proposals from the campers meeting that affect the Council will be brought to a subsequent Council meeting for approval.

07-31-21 Water ingress at the North East corner of the tennis courts.

Resolved: The Clerk will arrange for the inside of the retaining wall to be rendered to reduce leakage into the French drain around the tennis courts

07-31-22 Possible support for Memorial Hall planning approval.

The Council, as Custodian Trustee, has no role in determining the content of any planning application for the Hall. This is the responsibility of the Management Committee made up of the Charity Trustees for the Hall. However, there are ways in which the Council may support any application which might be required.

Resolved: That should the Planning Authority request confirmation that the Council supports whatever application the management committee wishes to make the Clerk may confirm this.

Resolved: That should the Planning Authority charge a reduced application fee for an application made by the Parish Council the Clerk may submit any application in the Council's name.

For the avoidance of doubt this does not involve the Council in preparing, or approving the content of any application. As to do so would be in breach of the Deed of Trust which gives this responsibility exclusively to the Management Committee of the Memorial Hall.

07-31-23 Parish Council newsletter.

Resolved: Councillors to bring suggestions to the next meeting.

07-31-24 Correspondence and communication.

1. DCC. Community news x 5.
2. DCC. Bus Service Improvement Plan.
3. DCC Mobile Library Routes.
4. DDDC. CVS Socialympics.
5. DDDC. Encouraging responsible behaviour in parks.
6. DALC July 2024 Newsletter.
7. DALC. National Grid Proposal.
8. Rural Services Network. Bulletin. x5.
9. Rural Services Network. Funding digest. x2.

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10. Rural Action Derbyshire. Rural Housing Newsletter.
11. Rural Action Derbyshire. Digital Inclusion Grants.
12. PDNPA. Archaeology event.
13. PDNPA. Archaeologist is shortlisted for award.
14. PDNPA. Village regeneration scheme.
15. PDNPA. Historic copper mine no longer at risk.
16. PDNPA. Race to Zero.
17. Police and Crime Commissioner. Consultation.
18. R.Bailey. Safety of Lithium ion Batteries and e-bikes and scooters.
19. Clear Councils. Offer to quote for cyber insurance.
20. PlayMaintainRepair. Playground repairs.
21. Sarah Dines. Former MP. Thanks.

07-31-25 Items for the next agenda.

1. New items of expenditure for the remainder of the year.
2. Further Pavillion repairs and refurbishment.

07-31-26 Date of next meeting.

To be held on Wednesday 18th September in the Memorial Hall at 7:30pm.

The meeting was closed at 21:23 pm.

A Martin
Clerk to Parwich Parish Council
1 August 2024