

The Annual Meeting of Parwich Parish Council will be held on

Wednesday, 17<sup>th</sup> May 2023 in the Memorial Hall at 7:00 pm.

The meeting will be suspended at 8:00pm for the Parish Annual Meeting to take place and resumed afterwards.

Members of the public are welcome, and entitled, to attend both meetings.

## AGENDA

1. Election of Chairman and Vice Chairman.
2. Delivery of Councillor Acceptance of Office forms.
3. Apologies/Councillors' attendance register.
4. Declaration of personal/pecuniary interest of councillors.
5. Councillor co-option.
6. Minutes of previous meetings and items from the minutes.
7. Public speaking.
8. Items from public speaking (items may form part of a subsequent agenda).
9. Review and Adoption of Standing Orders and Financial Regulations.
10. Review of Policies and Procedures.
11. Review of inventory of Land and Assets.
12. Review of Council and/or Staff subscriptions.
13. Insurance cover.
14. Internal audit.
15. Annual Governance report.
16. Accounting Statements.
17. Certificate of exemption.
18. Clerk's report.
19. Items of account.
20. Planning applications.
21. Funding / donations.
22. Pump Hill.
23. Tennis courts.
24. Correspondence and communication.
25. Items for the next agenda.
26. Date of next meeting(s).

NB: Agenda items may be time limited.

Will councillors please advise the Clerk in advance of Parish Council meetings if they are unable to attend the meeting to ensure a quorum can be met.

The Annual Meeting of the Parish Council will be suspended at 8:00pm so that the Parish Annual Meeting can take place.
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## **Parwich Parish Council**

### **Parish Annual Meeting**

#### AGENDA

1. Apologies.
2. Approval of the minutes of the previous Parish Annual Meeting.
3. Chair's opening remarks and report on 2022-23.
4. Clerk's report on Finance in 2022-23.
5. Reports by parish organisations.

**Mr A Martin, Clerk, Parwich Parish Council. 12<sup>th</sup> May 2023**