

A meeting of Parwich Parish Council was held on Thursday, 21st April 2022 in Parwich Memorial Hall at 7:30pm.

Present: Vice Chair, J Turnbull, I Manning, P Kirkham, S Chambers, M Edge, Clerk A Martin.

4-21-1 Apologies/Councillors' attendance register.

Resolved: To accept apologies sent by M Compton and L Coyne

Councillors present duly signed the attendance register.

4-21-2 Declaration of personal/pecuniary interests of Councillors.

None.

4-21-3 Minutes of the previous meeting.

The draft minutes of the meeting of 15th March had been forwarded to members in advance of the meeting and displayed on the Parish Council's website.

Resolved: To accept the draft minutes as a true record of proceedings.

4-21-4 Public speaking.

None.

4-21-5 Items from public speaking.

None.

4-21-6 Clerk's report.

Completed

1. Clerk's estimate of time 7.0 hours per week.
2. GDPR data protection fee paid by direct debit. (£35)
3. Replied to Bonsall resident re holiday homes in Parwich.
4. VAT claim submitted for 2021-22. (£1,758.42).
5. Replied to resident querying precept increase.
6. Sheffield DA caravans.
 - 6.1. Confirmed dates. 10th to 12th June.
 - 6.2. Confirmed fees. £8.50 per unit per night.
7. Noted use of Nethergreen carpark by DofE organisers in Easter Saturday. No problems reported.

Ongoing

8. Next Clerks' and Chairs' Zoom meeting. With police liaison officer on 27th April.
9. Dog fouling on Parson's Croft. Confirmed that school are working on this with pupils.
10. Rented land.
 - 10.1. Rent received and banked for first half of 22-23 financial year.
 - 10.2. Nigel Davis solicitors instructed to proceed with serving Case G notice. to establish farm-based tenancy.
 - 10.3. Land Registry application expected to proceed in June.
11. Parish Council Insurance.
 - 11.1. Renewal quotations requested from

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- 11.1.1. BHIB. Acknowledged and sent application form to complete.
 - 11.1.2. Came and Co. Brokers. Contacted twice. Response promised by end of month.
 - 11.1.3. Will query Cricket match cover when requesting quotation.
12. Memorial Hall building's insurance.
- 12.1. Advised Hall management committee that cover would not be included when the Council's policy is renewed on the 1st of July. (as advised by DALC).
 - 12.2. Provided advice on current cover.
 - 12.3. The approximate historic cost to the Council of providing this cover will become apparent once quotations for renewal without it are received.
 - 12.4. Advised that should the management committee wish to seek some form of support from the Council in lieu of the insurance cover that was previously provided it is up to them to approach the Council formally.
 - 12.5. Determined that should the management committee request an outright gift of a VAT rated supply then the Council would be able to reclaim the VAT.
13. Annual return.
- 13.1. AGAR forms have been issued by PKF Littlejohn.
 - 13.2. E-mail received that Parwich had again been selected for an intermediate review but this was subsequently found to be in error and withdrawn.
 - 13.3. Supporting evidence for internal audit prepared from this year's records.
 - 13.4. Date for internal audit to be agreed.
14. Flood defence supplies.
- 14.1. Empty sand bags requested from Derbyshire County Council
 - 14.2. Request confirmed. Expected the week after Easter. Not yet delivered.
 - 14.3. Offer of a sample box of 'floodsax' accepted.
 - 14.4. Sand to be ordered when bags available. Confirmed where to leave it with the Sycamore. Will have to be shovelled into bin on a clean-up day.
15. Risk management review.
- 15.1. General risk review published to website.
 - 15.2. Requested confirmation of 3rd party insurance cover Bowls Club and School.
 - 15.2.1. Confirmed by Bowls Club.
 - 15.3. Requested confirmation of 3rd party insurance cover from hedge cutting contractor.
16. Cricket match
- 16.1. 28th August
 - 16.2. Square roped off on Parsons Croft.
 - 16.3. Pavilion keys to be provided.

Waiting response or action

- 17. Kiln Lane corner. No further report of stuck vehicles.
- 18. Repair to stone kerb between brook and path by Japonica in hand. Not known to have been done. Not invoiced.
- 19. Request for Playground signs (Highways).

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20. Request to DDDC regarding reporting of Dog Fouling and visits by dog warden.
21. Regrowth of ivy on Nethergreen walls to be treated in the summer.
22. Trees by B056. Status of Council request still "action required".

4-21-7 Items of account.

On-line payments approved by Clerk since last meeting

Payee	Item	Amount
NONE		

On-line payments due.

Payee	Item	Amount
Parwich Memorial Hall	February and March hire.	£50.00
Contractor	Mowing. April.	£850.00

Resolved: These invoices are approved for payment.

Balance at 21 April 22. £19,728.45.

4-21-8 Bank reconciliation.

Completed for the year end and circulated in advance of the meeting.

Resolved: That the reconciliation be accepted and that the chair of the meeting should sign the matching bank statement.

4-21-9 Planning applications.

NEW

1. East of Pitts Lane.
 - 1.1. General Development Order notification. (no consultation)
 - 1.2. Relocation of path. Not a public right of way.
2. Croft Avenue.
 - 2.1. Conservation area tree work.
 - 2.2. Information only.

UPDATED

3. Parwich Lees.
 - 3.1. Revised application for Orangery.
 - 3.2. Replied supporting revised application.
4. East of Pitts Lane.
 - 4.1. General Development Order notification.
 - 4.2. Agricultural building.
 - 4.3. Approved.
5. Orchard Farm.
 - 5.1. Variation of conditions opposed by Parish Council.
 - 5.2. No decision despite date passing.
 - 5.3. Amended plans with inset PV panels. (March 22)
6. The Old Smithy

These minutes are a draft until approved at the following meeting.

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- 6.1. Supported dwelling extension.
- 6.2. Approved.

NO CHANGE

7. Creamery listed building consent.
 - 7.1. Requested variation to interior renovations as some features now not thought to have historic value.
 - 7.2. Replied, No objections and no comment.
8. The Orchards
 - 8.1. Supported Dwelling extension.
 - 8.2. No decision despite date passing.
9. Court House. Creamery Lane.
 - 9.1. Supported single storey side extension.
 - 9.2. No decision despite date passing.

4-21-10 Pump Hill Garden.

The Council reviewed advice provided by the Derbyshire Wildlife Trust which included.

1. Herbicides should not be used.
2. The best control of invasive weeds would be by manual removal.
3. Suitable woodland ground cover planting has been suggested.

No further meeting of interested parties in the village has been called yet.

Resolved: No further action at this time. To be included for further discussion on a future agenda including suggestions for use of donated funds.

4-21-11 Pond vegetation.

The Council reviewed advice provided by the Derbyshire Wildlife Trust which included.

1. Identification of species growing in the pond and sheepwash. These are not classed as invasive.
2. Herbicides should not be used.
3. Mechanical removal should not be used.
4. The best control of invasive plants would be by manual removal between mid-July and mid-September.

To protect wildlife the previously planned clearing of the brook and pond has been cancelled.

Resolved: No further action at this time. To be included for further discussion on a future agenda including the possibility of

1. Paying for clearance.
2. Use of community payback team.
3. Volunteer clean-up days.

4-21-12 Playground inspection.

No further progress with Items to be addressed by volunteers to be reported.

May date for 2023 inspection advised.

4-21-13 Millennium Green maintenance.

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Clearance work has not yet started.

Resolved: The cost of £250 for the work agreed between the Chair and the contractor is approved.

Advice had been received from Thompson Tree Services that no action to address the shape of the millennium oak is recommended.

Resolved: The tree will be left as it is.

4-21-14 State of the pavement at Croft Avenue.

Highways Authority previous response of “not actionable” had been challenged and changed to “under investigation” but is now showing “not actionable” again.

Resolved: The Council supports I Manning in raising this again, including a formal complaint if no action is taken or satisfactory explanation provided.

4-21-15 Defibrillators.

Previously agreed that the Council would purchase defibrillators for use by the First Responders subject to receiving a donation of the cost nett of vat. Currently waiting order details and confirmation of donation.

Resolved: On receipt of the above the Clerk will order requested equipment up to a value of £2,500 including vat.

4-21-16 Parish Annual Meeting.

To be held on the date of the Annual Meeting of the Parish Council. (18th May).

Resolved: Subject to confirmation, agenda to include,

1. Chair’s report on the year.
2. Responsible Financial Officer’s report on the year.
3. Reports from Clubs and Societies.
4. Results of Housing Need Survey.

4-21-17 Parsons Croft.

Dumping by carpark access road has been cleared thanks to S Chambers.

Resolved: Clerk to discuss continued strimming of this area with mowing contractor.

Resolved: Clerk to discuss replacement of toilet doors and guttering with Bowls Club.

4-21-18 Speed indicator signs.

A 12-month trial allows Parish Council to arrange, and pay for, installation by licensed contractors of signs meeting agreed specifications. The suitability of this trial for Parwich was discussed.

Resolved: Not to participate in the trial due to concerns about

1. Cost.

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2. Lack of confidence that they would have any useful effect.
3. Aesthetic appearance.

4-21-19 Platinum Jubilee.

The Council had received a request for its views about the siting of equipment on Parsons Croft for the planned events.

Resolved: Any location is acceptable to the Council subject to

1. Reinstatement of any damage.
2. Not affecting plans for a cricket match to be played later in the summer.

4-21-20 Correspondence and communication.

Items not covered elsewhere

REQUESTS

1. Horticultural Society. Use of Nethergreen for Open Gardens parking.
2. Queens's Jubilee fund applications.
3. Sir Richard Fitzherbert. DCC Local projects Fund.

OTHER

4. DDDC. Bins update x 2.
5. DDDC. Community Forums.
6. DDDC. Public Space Protection Orders.
7. DDDC. Energy rebate scheme.
8. DDDC. BBC Radio Derby MAD awards 2022.
9. DDDC. Queen's Jubilee celebrations.
10. DCC. Smithy Lane closure for manhole Cover replacement.
11. DCC. Community news. X 3.
12. DCC. Wakes road closures.
13. DALC. Newsletter.
14. DALC. Spring Seminar.
15. DALC. Tree survey course.
16. DALC. Anti-Vandalism & Job Descriptions for Caretakers.
17. DALC. Circular Planters/Village Entrance Gates/Purchase of Benches.
18. PDNPA. Conversion of Historic Buildings Supplementary Planning Document.
19. PDNPA. Parishes Bulletin Survey.
20. PDNPA. Lessons in litter.
21. PDNPA. 70th anniversary celebration.
22. PDNPA. Planting for the future.
23. Rural Services Network. Bulletins x 4 + funding digest.
24. Sheffield DA. Site booking confirmation.
25. Green Lane Association. Countryside access.
26. The Farming Life Centre. Peak Farmers Group.
27. Gallagher Insurance. Newsletter.

4-21-21 Items for the next agenda.

(not noted elsewhere).

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1. As required by Standing Orders for the Annual Meeting of the Parish Council.
 - 1.1. Review and Adoption of Standing Orders and Financial Regulations.
 - 1.2. Review of Policies and Procedures.
 - 1.3. Review of inventory of Land and Assets.
 - 1.4. Review of Council and/or Staff subscriptions.
 - 1.5. Review of insurance cover, and approval of new policy.
2. Annual return.
 - 2.1. Internal audit.
 - 2.2. Annual Governance report.
 - 2.3. Accounting Statements.
 - 2.4. Certificate of exemption.
3. Next clean-up day date.
4. Use of Nethergreen for open gardens parking.
5. Local projects Fund grant application.
6. Toilet block maintenance.
7. Housing Needs Survey results.

4-21-22 Date of next meeting.

The next meeting will be held on Wednesday 18th May at **7:00 pm** in the Memorial Hall.

The Parish Annual Meeting will be held the same evening.

The meeting was closed at 8:45 pm.

A Martin
Clerk to Parwich Parish Council
22 April 2022